

**Nancy Curosh, M.D., P.C.  
5050 NE Hoyt, Suite 620  
Portland, Oregon 97213**

**Phone 503-238-2941**

**Fax 503-239-0089**

**Thank you for choosing our practice for your endocrinology care. The staff of Nancy Curosh, M.D., P.C. would like to make your experience with our office a pleasurable one. Our office is located at 5050 NE Hoyt, Suite 620. We are adjacent to Providence Portland Medical Center in the Providence Professional Plaza.**

**As a new patient we would like you to bring with you the enclosed “completed” forms along with your insurance card(s) or copy of, if applicable and photo ID. Please do not mail the completed forms.**

**Patients with HMO’s or PPO’s with their insurance plans, please contact your Primary Care Physician (PCP) prior to your visit, to obtain your referral. Please remember most PCP’s are requesting that their patients call at least two weeks in advance for referrals and/or records. If you are uncertain about the need for a referral or covered expenses, please call your insurance carrier.**

**If your insurance does not pay for office calls or supplies, if you have a co-pay, or you are uninsured, we ask that these services be paid before leaving the office. As a courtesy to you, our office accepts personal checks, Visa and Master Card.**

**Your Appointment Is On: \_\_\_\_\_ At: \_\_\_\_\_**

**PLEASE CONFIRM your appointment 24 to 48 hours prior to your appointment date by calling 503-238-2941. If we do not hear from you or we cannot reach you by telephone within this time frame, your appointment may be cancelled and given to another patient on our waiting list.**

**IF FOR ANY REASON you are unable to keep this appointment, please call our office as early as possible to reschedule. There may be a charge for missed appointments not giving 48 hours notice.**

**Please check in fifteen minutes early so that we may prepare your chart for your visit. Allow 45-60 minutes for your entire visit.**

**If you have any questions regarding your appointment or our office policy, please feel free to contact our office.**

**Thank you,**

***The Staff of Nancy Curosh, M.D., P.C.***